

Overview and Scrutiny Committee Work Programme 2012/2013

(Updated: 13 July 2012)

Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Date of Meeting: 24 July 2012				
Draft Overview and Scrutiny Annual Report	To consider the draft Overview and Scrutiny Annual Report	Information/Standing Item – constitutional requirement for the Overview and Scrutiny Committee to produce an Annual Report, this is an opportunity for the R&PSB to comment on the draft report	Natasha Clark, Team Leader – Democratic & Elections	
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Eco Bicester: A Garden City of the Future	To receive a briefing on the project.	Committee to consider whether any areas where scrutiny might add value.	Jenny Barker, Eco-Bicester Project Manager	

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy; Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Date of Meeting: 11 September 2012				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Banbury Brighter Futures	To receive a briefing of the Banbury Brighter Futures Project	Scrutiny review – request of Chairman to receive a briefing to determine if the Committee can contribute to the project	Ian Davies – Director of Community and Environment	Lead Member will also be present for this item
New Health Partnership Arrangements (Health and Wellbeing Boards)	To receive a report providing an overview of the new Health Partnership arrangements to enable better understanding of the new structure and the role of the Council.	Committee request.	Ian Davies – Director of Community and Environment	
National Benefit Change	To receive a briefing on benefit changes and what it will mean for CDC service delivery and what impact it will have upon CDC residents	Scrutiny review	Karen Curtin, Head of Finance and Procurement; Belinda Green, Benefits Manager	
RAF Bicester	To receive a briefing on current position.	Committee request	TBC	Lead Member will be invited to attend

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Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Date of Meeting: 9 October 2012				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Date of Meeting: 27 November 2012				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Empty Homes Policy	The monitor the implementation of the Empty Homes Policy	Monitoring – the OSC have received briefings on the work to date and determined to retain it on the work programme to receive regular review during the year	Chris Stratford, Head of Regeneration & Housing; Tim Mills, Private Sector Housing Manager; Helen Town, Strategic Housing Officer	
Housing Strategy	To review the annual delivery plan.	Committee request.	Martyn Swann, Private Sector Housing Manager	

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Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
Date of Meeting: 22 January 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Date of Meeting: 12 March 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	
Date of Meeting: 23 April 2013				
Draft OSC Work Programme 2012/13	To consider the draft Overview and Scrutiny Committee work programme	Standing item – to review the work programme	Dave Parry, Democratic and Elections Officer	

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Items to be allocated				
Draft Local Plan 2012	To receive an update following the public consultation	Policy development	Adrian Colwell, Head of Strategic	Report likely late 2012/

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			Planning and the Economy	early 2013
Youth Services	To monitor developments in Oxfordshire County Council and CDC Youth Services	Monitoring	TBC	
Concessionary Fares	To review effectiveness of the first year of management by Oxfordshire County Council	Monitoring	Chris Stratford, Head of Regeneration & Housing; Martyn Swann, Strategic Housing Manager	Officer recommendation: remove from Work Programme. No longer responsibility of CDC; staff member transferred; no monitoring undertaken.
Banbury Museum Trust	Possible scrutiny review	Committee request – Members requested to review this report before consideration by Executive	Chris Rothwell, Head of Community Services	Democratic & Elections to update at meeting

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Commissioning of services to Banbury CAB	Undertake monitoring once new service arrangements in place 12 months.	Committee request	Chris Stratford, Head of Regeneration & Housing; Martyn Swann, Strategic Housing Manager	
Community Transport and Dial-a-Ride	Undertake monitoring after 12 months of operation; ascertain value received following addition contribution.	Committee request	Chris Stratford, Head of Regeneration & Housing; Martyn Swann, Strategic Housing Manager	
Air Quality	To review monitoring across the District and identify where responsibilities lie.	Committee request.	Mark Harmon, Environmental Protection Manager	
Crime and Disorder Partnership	To appreciate Council's role within the Partnership, and how measurable the Council's involvement was in reducing crime.	Committee request.	Mike Grant, Safer Communities Manager	Primarily matter for Resources and Performance Scrutiny Board; and introduction of Police & Crime

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				Commissioner will impact. Overview item to be published in Members Bulletin.

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